1. Welcome, Roll Call, and Introductions
   - CAPC members present: Celina Alveraz, Mariah Ernst-Collins, Sara Gavin, Jen Boschee-Danzer (alternate for Tracy Fauver), Brian Vaughn (alternate for Anna Sutton), Victoria Zimmerle (alternate for Gina Daleiden)
   - CAPC members not present: Rebekah Couch, Dan Fruchtenicht, Jennie Pettet
   - Others present: Jill Cook, Robin Frank (Natalie Audage and Katie Villegas were not present)
   - Meeting began at 9:09am

2. Public comment
   - None.

3. Approve July 19, 2018, CAPC Minutes
   - Jen Boschee-Danzer motioned to approve, Mariah Ernst-Collins seconded. All approved.
   - Revised June 15 minutes were distributed.

4. Approve September 21, 2018, CAPC Meeting Agenda
   - Victoria Zimmerle motioned to approve, Brian Vaughn seconded. All approved.

5. Review and approve 2018-21 CAPC Strategic Plan: Functions and Tactics
   a. Gain consensus on tactics and implementation years
   b. Assign leads
      - Strategic Plan was discussed. It was suggested that we should add values (e.g., being data-driven), mission, and vision to the CAPC strategic plan. The strategic plan was not approved at this meeting.
      - The following changes were discussed:
        o 2.B.1.: Link writing child abuse prevention editorials and articles to awareness months. Write articles 4 times per year. Leads: Natalie (child abuse prevention in April), Anna (mental health in May), Sara (recovery in September), Celina (domestic violence in October)
        o 2.B.2.: Agreed that we should co-sponsor showing the movie Resilience in April.
        o Approved Functions 1, 2C, 2D, 2E, 3 as is.
        o 4.A.1. generated a lot of discussion. Questions raised:
          ▪ Need to add the word prevention
          ▪ What is the purpose of this recommendation?
          ▪ What county-based programs is this recommendation referring to? County-based programs or all programs (including community-based organizations)? Just child
abuse and neglect prevention programs or others that are more upstream and are connected to child abuse and neglect, such as housing?

- The group suggested that this would need to be a review of services and the systems involved in the response to child abuse and neglect.

- How can we connect this to Healthy Yolo and help this be part of a bigger county-wide conversation?

- The group suggested that the following information is needed in order to make data-driven recommendations to the Board of Supervisors. It was suggested that the group could ask the BOS for funds to hire a third-party evaluator to conduct:
  - An inventory of child abuse and neglect prevention programs in Yolo County (proposed as CAPC tactic 5.A.)
  - An assessment of current programs
  - Document child abuse and neglect prevention best practices and strategies
  - Examine root causes of child abuse and neglect

5.A.3. Remove rest of item in parentheses. Leads will be Sara, Jennie, Tracy, and Natalie.

6.A. Alter wording to reflect that CAPC members will “coordinate with overlapping strategies, collaboratives, partners, and interests, including by representing CAPC at the following meetings:” Add Healthy Council and Healthy Yolo. Mariah also attends MCAH, Resilient Yolo, and CSEC.

6.B. Alter wording to “Use quantitative and qualitative data to inform services and practices around children and families.” Natalie and CAPC members as the lead.

6. **Review and approve information for survey of Yolo child and neglect prevention programs**
   a. Review program inclusion criteria
   b. Review categories of information about programs
      - Suggested clarifying the purpose of the survey/inventory and additional programs to be included
      - Convene work group (Sara, Tracy, Jennie, Natalie) to refine inventory.

7. **Discuss content for 10-minute presentation to Board of Supervisors on November 6, 2018**
   - Instead of the current draft, Jill Cook suggested the following information be included in the presentation:
     o Background on CAPCs, mission, functions (from WIC Code)
     o CAPC membership (required by statute)
     o Data to show why the CAPC exists (include information about Adverse Childhood Experiences). Emphasize that this group is data-driven.
     o Explain that CAPC is working on strategic plan. Consider making 4.A.1.recommendation.

8. **Discuss ideas for CAP Month (if time permits)**
   - Did not have time to discuss this item.

9. **Adjourn**
   - Meeting was adjourned at 11:03am. Victoria Zimmerle motioned, Jen Boschee-Danzer seconded.