

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

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Child Abuse Prevention Council (CAPC) Meeting Minutes

Friday, August 2, 2019, 9am-11am

Yolo CASA Conference Room; 724 Main St., Suite 101; Woodland, CA 95695

1. Welcome, roll call, and introductions

- Meeting began at 9:08am
- CAPC members/alternates present: Celina Alveraz, Gina Daleiden, Cameron Handley, Tracy Fauver, Sara Gavin, Karleen Jakowski (alternate for Jennie Pettet)
- CAPC members not present: Mariah Ernst-Collins, Dan Fruchtenicht, Anna Sutton
- Others present: Natalie Audage (YCCA), Jill Cook (CAO), Katie Villegas (YCCA)
- Ice breaker: What is your favorite children's book?
- Karleen Jakowski, the new Deputy Director for Yolo HHS Child, Youth, and Family Branch, introduced herself.

2. Public comment-None

Limited to subjects relating to the collaborative and not on the agenda. The Chair reserves the right to impose reasonable time limits on individual speakers and topics.

3. Member announcements

- Katie Villegas shared that YCCA will be hosting the Family Fun Barn at the Yolo County Fair August 14-18. YCCA is looking for book donations and volunteers (especially for the weekend). Katie asked members to contact her if their organizations want to participate and/or distribute materials.
- Sara Gavin shared that CommuniCare was recently awarded a 14-month grant, called the Youth Opioid Response Grant (YOR): This will expand existing SUD services to include MAT medications and Substance Use Services to Youth (ages 12-24) which included prevention, early education and MAT. Also, adding 1 FTE to provide outreach, training and navigation for Youth within clinics and local schools.
- Tracy Fauver passed out Be the One car magnets from the Resilient Yolo Be the One campaign.

4. Approve May 3, 2019, CAPC minutes

- **VOTE:** Gina Daleiden motioned to approve, Sara Gavin seconded. Karleen Jakowski abstained. All approved.

5. Approve August 2, 2019, CAPC meeting agenda

- **VOTE:** Cameron Handley motioned to approve, Gina Daleiden seconded. All approved.

6. Recommend and discuss possibilities for new Parent Partner CAPC member

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

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- Tracy reminded the group that Rebekah Couch, a parent partner, resigned recently. Thus, the CAPC is looking for another parent partner. Tracy asked for recommendations.
- In response to Karleen Jakowski's question if the position was limited to a parent partner, the group discussed that the person could be a community member but should not have a paid position with the County.
- A few names were suggested:
 - Michelle Godfry and James Thyssen, who work with Stanford Youth Solutions
 - Someone from the Mercy Coalition (suggested by Katie Villegas)
- The group agreed that each member would work to come back with potential members at the next CAPC meeting in October.
- Sara Gavin asked that the group use this opportunity to consider nominating a member who brings diversity to the CAPC.
- **ACTION ITEM: Natalie will provide a description of the role of this CAPC member to the group. CAPC members will come back to the October CAPC meeting with the name of a potential nominee.**

7. Review and vote on CAPC values, logo, bylaws

a. Values

- Tracy asked members to review the new handout in which the descriptions of values and the strategies were removed.
- **VOTE:** Gina Daleiden motioned to approve the new version of the values, Sara Gavin seconded. All approved.

b. Logos

- Natalie shared a handout with the two logo choices that Sara Gavin created.
- Members indicated which option they preferred. The two hands with the heart got 4 votes, and the heart with two figures got 2 votes.
- In response to discussion about the coloring of the hands, Sara suggested that the gradated grey version of the hands could be used in both the color and black and white versions, but the heart could be red in the color version.
- Members asked for Sara to make the hands fill the white space in the circle.
- **VOTE:** Gina Daleiden motioned to approve the black and white hands with the heart (red heart for color version and black heart for the black and white version), Karleen Jakowski seconded. All approved.
- **ACTION ITEM: Sara Gavin will modify the black and white hands logo to 1) have a red heart in the color version and 2) fill the circle with the hands.**

c. Bylaws

- Because the CAPC Bylaws did not define how many votes were necessary to move items forward, it was proposed to add the following sentence to Article IV, Section 1: "A majority of the quorum is needed to move an item forward."

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

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- **VOTE:** Celina Alveraz motioned to approve, Cameron Handley seconded. All approved.
- **ACTION ITEM:** Because the Bylaw change was approved by a majority of the CAPC, the YCCA Board will review this change for approval at their September meeting. Natalie Audage and Katie Villegas will make sure this is on the YCCA Board agenda.

8. Presentation on Yuba's CAPC activities by Karleen Jakowski

- Karleen shared her experience with the Yuba County CAPC.
- Karleen shared that over the last several years Yuba CAPC had prioritized three main projects:
 - Displaced Youth Multidisciplinary Team
 - The issue of homeless youth and homeless families with children was raised by schools. The original intention of this group was to improve attendance, but the work has expanded.
 - Now, the group does outreach and engagement with families. The group meets regularly and families are referred to the group.
 - It started with no funding, but now has some HEAP funding.
 - While managers/directors formed the group, now the team is composed of providers from various organizations.
 - Prevention Network Subcommittee
 - After attending the San Diego Prevention Summit, this group was formed to coordinate and identify gaps in prevention services in Yuba County.
 - Subcommittee to revamp Child Death Review Team (CDRT)
 - This group is looking at ways to bring CDRT data back to the CAPC to enhance prevention strategies.
- Karleen also shared some general information about the Yuba CAPC:
 - The group has a Chair and a Vice-Chair.
 - The CAPC meets monthly.
 - No agency staffs the CAPC, and the Chair contributes a staff member to do the agenda and minutes.
 - They used to do a report card on children's data, but this was very resource intensive and was duplicating other work.
 - The Yuba CAPC has sectors that have voting members: 1) social services (i.e., CWS); 2) behavioral health and substance use; 3) community governance (Board of Supervisor member); 4) employment/training; 5) health; 6) faith-based community; 7) community based organizations; 8) criminal justice/law enforcement; 9) community representative; 10) education and early childcare (i.e., First 5); 11) education.

9. Discuss and vote on Action Plan

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

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- Natalie summarized the changes that were incorporated into the new version.
 - Function 1's tactics were removed because they were not measurable. They are included in other sections of the Action Plan and other documents (e.g., member roles).
 - The Action Plan dates are now 2019-22.
 - Addendum A now specifies that a majority of the quorum must agree in order for the CAPC to make a recommendation
 - Karleen Jakowski suggested that Function 5, Tactic A be changed to "Make recommendations to Board of Supervisors and other groups on how to prevent and build a service array to address child abuse and neglect in Yolo County." She and Jennie Pettet are concerned that the current wording does not indicate that there are mandates relating to how Child Welfare Services must respond to child abuse and neglect cases that cannot be changed by the Yolo CAPC.
 - After discussion about the intention of this tactic, Gina Daleiden suggested that a solution might be to remove "how to" so that the tactic read "Make recommendations to Board of Supervisors and other groups on preventing and addressing child abuse and neglect in Yolo County."
 - **VOTE:** Sara Gavin motioned to approve the Action Plan with Gina's new wording, Gina Daleiden seconded. All approved.
- a. **Vote to create ad hoc Committee to develop outcome measures for Action Plan**
- **VOTE:** Gina Daleiden motioned to approve the development of an ad hoc Committee to develop outcome measures for Action Plan, Karleen Jakowski seconded. All approved.
 - **ACTION ITEM: Natalie will send an email to members asking for people to join the ad hoc Committee on Action Plan Outcome Measures.**
10. **Present results of 2018-19 CAPC Survey**
- Natalie thanked members for completing the survey. This survey will be administered annually. Natalie briefly went through the summary of the survey, highlighting the following:
 - **Strengths**
 - Collaboration
 - Communication with each other
 - Shared vision
 - Meeting organization
 - Most people feel valued and heard and that the CAPC is headed in the right direction
 - **Concerns**
 - Roles not clear-Natalie shared a new draft document with a description of member roles. Members suggested adding the frequency and location of the meetings.

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

www.yolokids.org



- Decision-making procedures-Natalie directed members to Article IV in the CAPC Bylaws.
- Procedures for changing members-Natalie directed members to Article III, Section 3, in the CAPC Bylaws.

- **Areas for growth**

- Clarity of scope, clear action steps, more work from members and inclusion of evaluation in activities-Natalie said that now that the Action Plan has been approved, the CAPC can start developing measurable outcomes, doing activities, engaging members in committees.
- More transparency and communication with external stakeholders will increase as we move forward with activities.

- a. **Discuss and vote on 2020 Child Abuse Prevention campaign theme**

- Natalie summarized the goal of the YCCA Child Abuse Prevention (CAP) Month campaign: to prevent child abuse by supporting at least one of the protective factors that strengthen families as identified by the Strengthening Families Framework.
- She clarified that the ideas that the CAPC rank ordered in the CAPC survey were gathered from CAP Month campaign post-surveys between 2016 and 2019.
- The top two ideas identified by CAPC members were the following:
 - Parental mental health and stress management
 - Positive discipline and appropriate expectations at different ages
- Natalie summarized her preliminary ideas for both campaigns, but suggested that it might be hard to differentiate the first campaign idea from the *Make Time for Yourself Self-Care* guide and the *Nurturing Children During Times of Stress* guide.
- Discussion centered on the discipline guide idea. Members suggested that it would be a good way to talk about appropriate expectations and provide parents with some tools to use when parenting is challenging.
- **VOTE:** Gina Daleiden motioned to approve the topic of Positive discipline and appropriate expectations at different ages, Sara Gavin seconded. All approved.
- **ACTION ITEM: Natalie will start doing research.**

11. Ad hoc committee updates

- a. Data Committee

- Natalie summarized the 5/14 Data Committee meeting, in which Brian Vaughn presented equity data, Rachael Austin of Empower Yolo presented domestic violence data, and Natalie presented data on substance use nationally and locally.

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL

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- The group plans to meet again on September 10 to work on prioritizing risk and protective factors and start the process of defining outcomes and identifying indicators. Anna Sutton and Brian Vaughn are contributing to this effort.
- The Data Committee will bring this work back to the CAPC when it has narrowed it down some.
- Natalie requested and received Yolo County's 2018 Economics of Child Abuse profile from SF CAPC (Safe and Sound). The Data Committee will discuss the profile and will come to the CAPC with a recommendation for how to use it.
 - Natalie shared that Safe and Sound put on a great webinar with more explanation of how the data was analyzed on 5/29. She will share the link when the profile gets shared.

12. Review 3 talking points (10 minutes)

- The CAPC finalized a 3-year Action Plan, logo, and 2020 campaign theme.
- The CAPC is forming an ad hoc Committee on Action Plan Outcome Measures.
- CAPC members are tasked with finding a community partner nominee for the vacant position on the CAPC.

13. Next CAPC meeting: 9am-11am on Friday, October 4, 2019, in the Yolo CASA Conference Room; 724 Main St., Suite 101; Woodland, CA 95695

14. Adjourned at 10:59am