1. **Welcome, roll call, and introductions (5 minutes)**
   - Meeting began at 9:03am
   - CAPC members/alternates present: Celina Alveraz, Gina Daleiden, Tracy Fauver, Rachelle Gayton, Cameron Handley, Brian Vaughn, Karleen Jakowski, Allison Rodriguez (alternate for Sara Gavin), Christina Tranfaglia (alternate for Rachelle Gayton)
   - CAP members not present: Mariah Ernst-Collins
   - Others present: Natalie Audage (YCCA), Katie Villegas (YCCA), Robin Frank (YCCA), Jill Cook (CAO)
   - Other people present during the County Self-Assessment Focus Group: Leslie Ann Hay (facilitator), a note taker (California Department of Social Services), and LaFatima Jones (Office of Child Abuse Prevention)

2. **Membership changes**
   Tracy shared the following membership updates:
   a. HHSA Community Health Branch: Brian Vaughn primary; Anna Sutton alternate
   b. Probation: Rachelle Gayton primary; Christina Tranfaglia alternate
   c. CWS: Karleen Jakowski primary; Laura Nielsen alternate
   d. YCOE: Renee Collins will now be Mariah Ernst-Collins’ alternate
   e. CommuniCare: Allison Rodriguez will now be Sara Gavin’s alternate

3. **Approve August 2, 2019, CAPC minutes**
   - **VOTE:** Gina Daleiden motioned to approve, Celina Alveraz seconded. All approved.

4. **Approve November 1, 2019, CAPC meeting agenda**
   - **VOTE:** Brian Vaughn motioned to approve, Gina Daleiden seconded. All approved.

5. **County Self-Assessment Focus Group (90 minutes)**

6. **Public comment**
   - There was no public comment.

7. **Member announcements**
   - Natalie shared that the Yolo County District Attorney’s Office and the Yolo County Office of Education have partnered to launch FOCUS, a notification system designed to decrease the negative impacts on children who are exposed to violence and trauma. Under FOCUS, first responders who encounter a child in a traumatic situation alert the child’s school that the child has been exposed to violence or trauma so that the school can provide extra support. To read more, visit:
8. **CAPC updates (10 minutes)**
   a. YCCA Board approved voting changes in Bylaws
      - New sentence in CAPC Bylaws reads: “A majority of the quorum is needed to move an item forward.”
      - Meeting participants received new copies of the Bylaws.
   
   b. Distribute final versions of bylaws, mission/vision, and membership roles
      - Natalie thanked Sara Gavin for producing the logo and Gabby Meyer from YCCA for creating the letterhead.
      - Meeting participants received new copies of the handouts.
   
   c. Review request: 2020 Parent guide on positive discipline
      - Natalie has finished a draft of the new 2020 parent guide: “Handling Your Child’s Challenging Behaviors at Every Age.” The guide has 7 pages of content. She is currently incorporating feedback from a first round of reviewers.
      - **ACTION ITEM:** In November, Natalie will ask CAPC members to review the guide. Natalie will give members 2 weeks to review it. If CAPC alternates want to review it, let Natalie know.
   
   d. Update on 10/17/19 Statewide CAPC Convening
      - Celina and Natalie attended the event, which included networking, a presentation by the Office of Child Abuse Prevention (OCAP), and break-out groups on advocacy, the Economics of Child Abuse, and the OCAP Prevention Summit.
      - There was also an excellent keynote presentation by Laura Porter of ACE Interface about NEAR (neuroscience, epigenetics, ACEs and resilience) science.
      - Please email Natalie if you would like a copy of her notes.
      - Here is a link to Laura Porter’s slides from the Convening:
        - [https://www.dropbox.com/sh/s8n2efhaqzkze15/AADfMoFtvV-WK4UTiKpN8Hoah?dl=0](https://www.dropbox.com/sh/s8n2efhaqzkze15/AADfMoFtvV-WK4UTiKpN8Hoah?dl=0)
      - Here are links to a few of her online presentations:
        - Laura Porter on ACEs - 2013 Community Summit: [https://www.youtube.com/watch?v=3knbodzKtj0](https://www.youtube.com/watch?v=3knbodzKtj0)
      - The following materials were distributed at the event:
Yolo County Child Abuse Prevention Council

Working to eliminate child abuse and the adversity it causes by strengthening families and communities

- CA’s Office of Child Abuse Prevention (OCAP) Framework for Prevention:
- Snaphots of participating CAPCs:
  https://www.dropbox.com/sh/s8n2efhaqxkze15/AAADRfMoFtvV-WK4UTiKpN8Hoajdl=0
- Enough Child Sexual Abuse materials: https://www.enoughabuse.org/
- SF and CA Economics of Child Abuse materials:
  https://safeandsound.org/economics-child-abuse-study-san-francisco/
  - At the 12/6/19 CAPC meeting, the CAPC Data Committee report will present an update about Yolo’s snapshot.
- CA Child Abuse and Neglect Reporting Law pamphlet: Available in English and Spanish at https://calparents.org/bay-area-prevent-child-abuse/resources.html
- “I am listening” campaign last year with Greater Bay Area CAPC Coalition: https://calparents.org/bay-area-prevent-child-abuse/

9. Solicit ideas for future discussions on potential recommendations (5 minutes)
   - Ideas for the CAPC to discuss at future meetings:
     o Child Death Review Team: What might CAPC’s role be?
     o County-wide recruitment and retention of foster care placements
     o Advocate for a focus on prevention to support families
     o Learn from OCAP Prevention Summit plans from other counties.
   - ACTION ITEM: Email Tracy, Celina, and Natalie if you think of additional ideas at least 2 weeks before the next meeting.

10. Next CAPC meeting: 9am-11am on Friday, December 6, 2019, in the Yolo CASA Conference Room; 724 Main St., Suite 101; Woodland, CA 95695

11. 2020 CAPC calendar
9am-11am on Feb. 7, April 3, June 5, Aug. 14, Oct. 2, Dec. 4 in Yolo CASA Conference Room
- Natalie sent 2020 meeting invitations only to CAPC members.

12. **Adjourned at 11:03am.**