



Yolo County Child Abuse Prevention Council

Working to eliminate child abuse and the adversity it causes by strengthening families and communities

Child Abuse Prevention Council (CAPC) Meeting Minutes

Friday, June 5, 2020, 9am-11am

NOTE: This meeting is being agendized to allow CAPC Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following link: <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>

Teleconference options to join Zoom meeting:

To join meeting by web: <https://zoom.us/j/93774159845>; Meeting ID: 937 7415 9845

To join meeting by phone: 1-669-900-9128; Meeting ID: 937 7415 9845

1. **Call to Order. Welcome, roll call, and introductions (Tracy Fauver, 5 minutes)**
 - Meeting called to order at 9:05am.
 - CAPC members/alternates on the call: Celina Alveraz, Gina Daleiden, Mariah Ernst-Collins, Tracy Fauver, Cameron Handley, Sara Gavin, Karleen Jakowski, Marialsabel Mandujano, Brian Vaughn
 - Others on the call: Natalie Audage (YCCA), Jill Cook (CAO), Robin Frank (YCCA), Gabrielle Meyer (YCCA), Katie Villegas (YCCA)
2. **Action Item: Approve, June 5, 2020, CAPC meeting agenda (Tracy Fauver)**
 - **VOTE:** Gina Daleiden motioned to approve, Mariah Ernst-Collins seconded. All approved via roll call.
3. **Public comment**
 - No public comment.
4. **Member announcements (10 minutes)**
 - Mariah shared that YCOE celebrated their 14 graduates with a caravan. YCOE and school staff are in the office periodically during the summer, so they make take a few days to respond to messages.
 - Robin announced that YCCA is hiring a West Sacramento Family Resource Center Assistant Manager.
 - Tracy shared that CASA is starting a virtual CASA training this week. The next virtual training will start July 15. CASAs are currently only conducting visits by phone or video.
5. **Action Item: Approve April 3, 2020, CAPC minutes (Tracy Fauver) (Attachment A: 4/3/20 minutes)**
 - **VOTE:** Brian Vaughn motioned to approve, Mariah Ernst-Collins seconded. All approved via roll call.
6. **Action Item: CAPC Membership (Tracy Fauver, 10 minutes)**



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- a. Discussion and vote on proposed bylaw changes (Attachment B: CAPC Bylaws with proposed changes)
- Tracy shared the following information:
 - **All organizations have opted to continue with no changes in the primary representative.**
 - After multiple conversations in CAPC meetings, with County Counsel, YCCA, other CAPCs, and the CAPC liaison to the BOS (Jill Cook), Tracy and Celina propose making changes to the bylaws related to membership. These changes would make the CAPC more in line with other councils (e.g., Health Council):
 - **Remove terms (Article III, Section 2):** Propose having the current CAPC members serve on an ongoing basis (no terms and or limits). The CAPC Coordinator will check in every 2 years to make sure members want to continue.
 - **Expand CAPC potential membership to 12 (Article III, Section 1):** Propose increasing the membership capacity of the CAPC to 12 to allow space for anyone interested in joining the CAPC, but do not propose actively recruiting people.
 - **Remove “ex officio” for non-voting members (Article VI, Section 1):** Recent CA law states that non-profit boards cannot have ex officio members. Propose removing “ex officio,” keeping the Board of Supervisors liaison, adding the YCCA Board as a liaison, and removing Health and Human Services Agency because the CAPC decided that HHS members can vote in 2018.
 - Discussion:
 - Karleen said it is important to make sure that the CAPC maintains balance in terms of types of organizations.
 - Natalie said that all organizations/individuals need to fall under one of the Welfare and Institutions Code categories for CAPC membership.
 - **ACTION ITEM: CAPC needs to define how new people can become members (e.g., application).**
 - **VOTE: Sara Gavin motioned to make the following changes to the CAPC bylaws, Gina Daleiden seconded, and all voted to approve:**
 - 1) Increase membership capacity to 12
 - 2) Delete term limit clause: Article III, Section 2
 - 3) The liaisons to the Board of Supervisors and *the Yolo County Children’s Alliance Board* ~~the Health and Human Services Agency shall be ex officio members of the Council without~~ not have voting powers.
 - **ACTION ITEM: Natalie will forward bylaw changes to the YCCA Board for approval at their next meeting.**
7. **Action Item: Chair and Vice-Chair nominations and votes (Tracy Fauver, 15 minutes)**
- Natalie thanked Tracy and Celina for their excellent leadership during the last two years. They guided the CAPC through a very formative period that involved developing a



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mission, vision, logo, 3-year action plan, and beginning a comprehensive plan to prevent child abuse and neglect.

- Tracy said that it was time to choose a new Chair and Vice-Chair for one-year terms.
- Karleen Jakowski has been nominated as Chair, and Gina has been nominated as Vice-Chair.
- **VOTE:** Karleen Jakowski as Chair: Sara Gavin motioned to approve, Tracy Fauver seconded. All approved via roll call.
- **VOTE:** Gina Daleiden as Vice-Chair: Sara Gavin motioned to approve, Mariah Ernst-Collins seconded. All approved via roll call.

8. Action Item: Board of Supervisors (BOS) plan (Tracy Fauver, 15 minutes)

- CAPC’s BOS April presentation was postponed because of COVID-19.
- Jill recommended that the outgoing Chair do a presentation to the BOS via Zoom during one of their weekly meetings in the next few weeks. This would be a 10-minute presentation.
- Members agreed to wait until the end of the meeting to decide what to cover in the presentation. (See Vote in Item 12).
- **ACTION ITEM: Natalie will contact Karleen to schedule the BOS presentation.**

9. Action Item: Discuss promotion of child abuse and neglect reporting (Karleen Jakowski, 20 minutes)

- Karleen told the CAPC that Yolo child abuse and neglect reporting has decreased significantly (by about 40%) since the start of COVID-19, as demonstrated in this chart:

Referrals	2019	2020
January	224	188
February	186	206
March	247	189
April	228	124
May	258	155
June	154	
July	180	
August	200	
September	266	
October	235	
November	191	
December	163	

- Many factors (e.g., holidays and events) can impact reporting.
- Children during COVID-19 have had less access to mandated reporters, such as teachers and medical providers.
- Although referral numbers have decreased, many referrals have been significant (e.g., CWS has only seen about a 20% reduction in investigations).



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- The referrals have involved domestic violence and substance use. Some families who were in maintenance have destabilized as well.
- CWS recently did a virtual training with the Washington Unified School District about how to look for child abuse and neglect in a virtual setting and how to report.
- Karleen proposed that the CAPC play a role in promoting reporting of child abuse and neglect.
- Natalie said that other CAPCs in the region have done the following to promote child abuse and neglect reporting in their counties:
 - Newsletter to providers
 - CWS doing outreach to schools to teach teachers how to do wellness checks
 - PPT presentation to Head Start (they're going to send us the PPT)
 - Sheriff's office campaign #reportabusepreventabuse
 - Virtual check-ins on kids who had been identified as being at risk of abuse
 - Sending out flyer with reporting information to businesses and the Chamber of Commerce
 - Disseminating documents like the following to providers that helps educate them about ways to support families and identify abuse and neglect:
 - [Guidance for Teachers and Counselors during COVID-19 and other Crises](#) from Rock Results
 - [Supporting Child and Family Wellbeing during the COVID-19 Emergency](#) from New Hampshire Department of Child, Youth, and Families
 - **Supporting Safety and Well-being of Children and Families during COVID-19** from Sacramento County:
<https://www.acesconnection.com/g/sacramento-county-ca-aces-connection/blog/supporting-safety-and-well-being-of-children-and-families-during-covid-19>
- Discussion:
 - Members liked the Sacramento County guide and thought it was helpful for both mandated reporters and community members. They also liked that it was supportive of families and protective of children.
 - Karleen suggested disseminating a modified version of the Sacramento guide and the CAPC *Reporting Child Abuse and Neglect* document would be helpful.
 - Celina suggested adding "what happens next" in the document. Karleen suggested that that information could also be found in the CAPC *Reporting Child Abuse and Neglect* document.
 - Dissemination should mainly be via email and social media, although First 5 Yolo can help with funding for printing through their emergency COVID-19 grants. This might be helpful for agencies that are starting to reopen.
- **ACTION ITEMS:**
 - **Natalie will ask the Sacramento Child Abuse Prevention Council if we can modify and disseminate Supporting Safety and Well-being of Children and Families during COVID-19.**



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- **Natalie will work on tailoring the document to Yolo County and will share it with the CAPC for feedback.**
- **Natalie will work on finding/developing a resource for schools over the summer.**
- **Natalie will apply for a First 5 Yolo emergency COVID-19 funding to cover printing costs.**

10. Informational Item: CAPC updates (10 minutes)

a. CAP Month review (Natalie Audage)

- Natalie shared the following information about the 2020 Child Abuse Prevention Month campaign: *Handling Your Child's Challenging Behaviors at Every Age*: <https://www.yolokids.org/handling-your-childs-challenging-behaviors-every-age>
 - 256 partners (representing 94 family-serving organizations) received informational material for Child Abuse Prevention Month via email.
 - Information was not mailed out due to COVID-19.
 - In-person presentations and outreach events were not possible due to COVID-19.
 - Information was disseminated to partners via 6 collaborative listservs.
 - ACEs Connection and the California Office of Child Abuse Prevention (OCAP) included the guide in their listservs.
 - 9 social media posts were made about the parent guide, Child Abuse Prevention Month, and other resources in April.
 - There were 627 unique pageviews to the website in April (there were 300 last year).
 - Results of a survey of people who received email with information about the campaign (36 respondents, 14% response rate):
 - Almost all found it easy to read, visually appealing, relevant to parents, and useful tool for parents.
 - For those who work with families and have had a chance to share it, everyone who had shared it found it helpful or very helpful in working with families.
- The CAPC press release resulted in 1 article in Davis Enterprise
 - <https://www.davisenterprise.com/forum/commentary-support-children-and-families/>
- There were 4 city and county proclamations declaring April as Child Abuse Prevention Month:
 - 4/7 Yolo County Board of Supervisors; 4/7 Woodland; 4/21 Davis; 4/22 West Sacramento

b. 2019-20 CAPC Survey (Natalie Audage)

- Natalie will send out a CAPC survey after this meeting. Need all CAPC members to respond AND include your name so that I know who has responded. We will only share aggregated data.
- **ACTION ITEM: All CAPC members need to fill out the CAPC survey. Non-CAPC members who attend meetings will be given a different link to fill out.**



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- c. Yolo Opioid Coalition (Sara Gavin)
 - The Yolo Opioid Coalition had their first virtual meeting on May 8th. Substance use services providers shared what services are open and precautions service providers are taking to keep employees/clients safe during COVID. The coalition is focusing on Youth outreach and has updated the Yolo Opioid Coalition Webpage to include information for youth: <http://www.yoloopioidcoalition.org/>
 - CommuniCare engaged in a text outreach campaign in primary care to let families know that substance use services are available (specifically Medication Assisted Treatment or MAT) for youth. CommuniCare sent 9,000 texts to Primary Care families letting them know about Youth MAT services as part of our Youth Opioid Response grant.

11. **Action Item: Discuss and vote on 2021 Child Abuse Prevention Month Campaign (Natalie Audage, 10 minutes)**
 - Natalie shared that the 2021 campaign ideas from the post-CAP Month survey were mostly not universal (e.g., ADHD, children with disabilities) or focused on themes that previous guides have already covered (e.g., stress, self-care, ACEs). The only 2 ideas that met the criteria for a potential 2021 theme were 1) managing conflict within and outside the family and 2) recognizing families in distress and what to do to help.
 - Natalie proposed an idea that would address #2 above: modifying the **K(no)w More Lane County website, which was put together by 90by30**, an effort by University of Oregon and Lane County to reduce child abuse 90% by 2030 in Lane County. This website is an effort to engage all community members in child abuse prevention: <https://www.knowmorelanecounty.org/what-can-i-do>. The website has ideas for each of 15 roles (e.g., businesses, parents, seniors, educators) on how they can work to support parents and families and reduce child abuse and neglect. Natalie shared that the group (during the webinar that she attended) said that they are open to others using their idea and content, but she will follow up to confirm.
 - **Discussion:**
 - This idea would be in line with Resilient Yolo's Be the One campaign.
 - Members liked the idea of having the whole community get invested in prevention and supporting families.
 - **VOTE:** Tracy Fauver motioned to approve making a website similar to K(no)w More Lane County for Yolo's 2021 CAP Month campaign, Karleen Jakowski seconded. All approved via roll call.
 - **ACTION ITEM:** Natalie will ask 90by30 for permission to use their idea and will start working on the text this summer.

12. **Action Item: Receive presentations from ad hoc committees and give direction for next steps**
 - a. Outcomes Committee (Brian Vaughn, 10 minutes)
 - i. Vote on outcomes for CAPC Action Plan (Attachment C)
 - Already agreed on this last time with a few changes. Just need to vote to approve.



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- Natalie will provide a 2019-20 outcomes report at August meeting.
 - **VOTE:** Tracy Fauver motioned to approve, Brian Vaughn seconded. All approved via roll call.
 - ii. Review and provide direction on CAPC Dashboard (Attachment D)
 - **ACTION ITEM: CAPC members should review and send Natalie feedback on the CAPC Dashboard draft via email.**
 - b. Promoting Concrete Supports for Families Committee (Brian Vaughn, 10 minutes)
 - Brian presented the summary of Committee recommendations for the BOS:
 - Promote a living wage
 - Support CalFresh enrollment for families
 - Support Earned Income Tax Credit (EITC) enrollment for families
 - Propose giving a child allowance to a small pilot population
 - Support family-friendly work policies
 - Economic Cost of Child Abuse update
 - Natalie reached out to Katie Albright of Safe and Sound and learned that the reason the 535 number is lower than the final count of 558 is because they extracted the data from the California Child Welfare Indicators Project in June of 2019. Have added an Asterix to explain this on the document and can explain it when we deliver BOS presentation as well.
 - Discussion:
 - Economic issues are more important than ever given COVID-19's financial effects on families.
 - Family-friendly work policies have taken on a whole new meaning now that many parents and caregivers have children home all or most of the time because of COVID-19.
 - Members asked that the slides include reference to COVID-19 and racial and social justice.
 - **VOTE:** Tracy Fauver motioned to approve the following for the BOS presentation: 1) recommendations from the Concrete Supports for Families Committee, 2) the economic cost of child abuse in Yolo County; 3) CAPC efforts to promote reporting child abuse and neglect in Yolo County. Celina Alveraz seconded. All approved by roll call vote.
 - **ACTION ITEMS:**
 - **Natalie, Tracy, and Celina will revise slides and share with the CAPC ASAP.**
- 13. Meeting review (Tracy Fauver, 5 minutes)**
- a. Discuss 3 talking points from meeting
 - CAPC will deliver BOS presentation in the coming weeks. The presentation will focus on efforts to promote child abuse and neglect reporting, recommendations to promote economic supports for families, and the economics of child abuse in Yolo County.
 - CAPC will work to promote child abuse and neglect reporting by disseminating information about how to support families and protect children during COVID-19.



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- CAPC's 2021 CAP Month topic will be how everyone can prevent child abuse and neglect (based on K(no)w More Lane County campaign).
- b. Request for future meeting topics
 - Empowering families to know more about how to request virtual learning in their IEPs.
 - Look in depth at juvenile justice, CWS, and data from other organizations and agencies related to race and inequities.

14. Adjourned at 11:10am

Next CAPC meeting: 9am-11am on Friday, August 14, 2020, via Zoom