

YOLO COUNTY CHILDREN'S ALLIANCE & CHILD ABUSE PREVENTION COUNCIL



www.yolokids.org

JOB ANNOUNCEMENT: In-Clinic HFA Family Resource Specialist (FRS)

- Full-time
- Pay: \$17.31-\$18.27/hour
- Location: Health Clinics in Woodland, Davis, and West Sacramento
- Competitive Benefits package including medical/dental/vision coverage

SUMMARY:

The Healthy Families America (HFA) In-Clinic Family Resource Specialist (FRS) makes contact with expectant or new parents, within a health clinic setting, to offer resource information, referrals, and voluntary home visiting support services. Education about the Step by Step home visiting program is provided to potential participants when they are already at the clinic for their regular clinic services, as a value added service with no cost to the participant. The HFA In-Clinic Family Resource Specialist gives information about voluntary home visiting support services, offers countywide resources including finding and maintaining health services, and conducts a Parent Survey assessment if families meet eligibility criteria. All services are voluntary, so the Parent Survey assessment only happens if the parent is interested in services.

The HFA Step by Step home visiting program enrolls families who are pregnant or who have newborn babies up to three months of age and provides services until the child is 3 years old. Target families are those who live in Yolo County, are facing challenges or who are overburdened in some way. Home visiting services include teaching parents about child development, enhancing child's social, emotional, and cognitive development, supporting parents in setting and reaching their goals, promoting positive infant-parent relationships, helping parents bond and attach with their babies and connecting families with community resources.

The HFA In-Clinic Family Resource Specialist must be highly organized with excellent communication skills in order to coordinate multiple program staff, interface and collaborate with clinic providers, and work with participants in a way that supports participation in the program.

The HFA In-Clinic Family Resource Specialist must be available to work during clinic hours which may include up to three evenings per week.

Step by Step Initiative:

The Yolo County Children's Alliance Step by Step Initiative seeks to improve the health of children living in Yolo County by improving the infant-parent relationship. This is accomplished by enhancing skills, promoting healthy child development and bonding in a safe home environment. All expecting parents and parents of newborns have common questions about their child's development. A newborn can bring pleasure and happiness but also stress. Step by Step staff provides support to families in the following areas:

- Self-care during pregnancy
- Soothing a crying baby
- Ensuring child's adequate nutrition
- Ensuring medical home for child
- Promoting healthy development and bonding
- Creating a safe home environment

RESPONSIBILITIES:

- Conducts family assessment interviews relying on memory to capture details of the conversation
- Immediately writes complete and thorough interview summations and scores using a standardized scale
- Friendly, non-judgmental, open, ability to speak with families about services
- Meets with all families requesting a Parent Survey assessment
- Establishes a trusting relationship during the structured conversation
- Helps families identify their family's strengths
- Assists families in accessing health care services
- Links families to community supports and services
- Participates in weekly individual reflective supervision meetings and works with the Supervisor to review assessment outcomes
- Attends required program meetings
- Ensures that necessary paperwork and database on family referrals are maintained and up to date
- Maintains client confidentiality
- Understanding of all current resources for families in Yolo County
- Assists in the maintenance of program referral networks with local community providers and partners
- Ability to handle a variety of situations that may be encountered when working with at-risk families
- Performs related duties as required

ESSENTIAL QUALIFICATIONS:

- Working knowledge of Microsoft applications preferred.
- **Must have valid driver's license and use of own car is required.**
- **English/Spanish bilingual ability to speak, write, read and translate is required.**
- **Minimum of 2 reference checks and a criminal background check**
- Able to sit and/or stand for long periods of time and able to lift 20 lbs.
- Must be available for occasional night and weekend work.
- Effective written and oral communication skills.
- Excellent organizational skills with the ability to prioritize assignments.
- Ability to use good judgment and to handle confidential information and sensitive issues with tact and diplomacy.
- Must be able to work with culturally diverse populations and have the ability to relate to people with respect for their individuality.
- Maturity and experience working successfully with young children and their families.
- Non-judgmental and accepting, and willing to relate to families from a strength-based model even in an apparently chaotic family environment.

EDUCATIONAL AND WORK EXPERIENCE REQUIREMENTS:

- Completion of an Associate Arts Degree is required with greater weight given to people with a Bachelor of Arts Degree with an emphasis in social services and/or psychology.
- At least two years' experience in a social services or home visiting position in particular. Experience may be substituted for education.
- Experience in working with community agencies, including implementing referral processes based upon on the family's needs.
- Data entry in program specific to Healthy Families America model will be required.

TO APPLY:

Please submit an email with resume, a completed YCCA job application, a list of current references and a cover letter, as separate attachments to: YCCAjobs@gmail.com. Write “In-Clinic Family Resource Specialist (FRS)” in the subject line of your email. Your resume, application, references and cover letter must all be received, as attachments, in order to be considered. YCCA job application can be downloaded here: <https://www.yolokids.org/career-opportunities>

ABOUT YOLO COUNTY CHILDREN’S ALLIANCE:

The Yolo County Children’s Alliance was established in 2002 by a resolution of the Yolo County Board of Supervisors as a way of addressing a number of community concerns that impact children and their families. The mission of the Yolo County Children’s Alliance is to assess, coordinate and act to strengthen and support the continuum of prevention and intervention services and resources for children, youth and their families.

We Are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, national origin, age, sexual orientation, marital or veteran status, physical or mental disabilities, or any other legally protected status.