



JOB OPPORTUNITY FOR: Parent Support Specialist

Staffing Level	Full-time position
Team	Family Strengthening Team
Rate of Pay	\$20 per hour
Location	West Sacramento, Yolo County
Benefits	Benefits package including medical/dental/vision coverage as well as vacation/sick time

ORGANIZATIONAL IMPACT

At Yolo County Children's Alliance (YCCA)

- All of our programs support parental resilience by making parents feel valued, acknowledged, and supported in every interaction we have with them. We also spend a lot of time focusing on parental resilience with our Step by Step/Paso a Paso home visiting and Nurturing Parenting programs.
- We promote social connections for parents and youth with programs like our Nurturing Parenting and Play School Education.
- We help families get important concrete supports in times of need by providing food, resources and referrals, Voluntary Income Tax Assistance, enrolling people in health insurance and CalFresh and providing childcare payments through our CalWORKS Child Care Subsidy program.
- Parents learn about parenting and child development and how to support children's social and emotional competence through our Step by Step/Paso a Paso home visiting, Play School Education, Developmental Screening, Nurturing Parenting, and Period of PURPLE Crying outreach programs.

ROLE IMPACT

Your impact as a Parent Support Specialist helps YCCA in meeting the needs of the communities we serve by connecting families with essential services and resources to promote family stability so that families can begin to thrive outside the child welfare system. You serve as the family's primary contact with the Family Strengthening Program developing a relationship with the families you serve to help build upon family strengths and enhance parent self-sufficiency.

A DAY IN THE LIFE OF A PARENT SUPPORT SPECIALIST

You will work with the Family Strengthening team to prevent families from entering crisis situations that could lead to entry or re-entry into the Child Welfare System. Daily duties to achieve family success may include:

- Conduct regularly scheduled home visits to assigned families to provide the Nurturing Parenting Program or other supportive activities to parents and children in their homes
- Conduct screens and assessments on all assigned families to ensure they are thriving and getting the support they need
- Work with families to empower them to engage in problem solving
- Model effective parenting behavior, provide support, education/ information, and provide parents with age appropriate parenting and positive discipline techniques
- Promote parent participation in home activities designed to promote the physical, emotional, social, and intellectual development of their children

- Model nurturing attitudes and behaviors in all contacts with the families you serve
- Work with a County case worker to provide family safety checks to identify domestic violence issues, substance abuse, negligent behaviors against the children and environmental or health safety concerns that may negatively impact the ability for the family unit to thrive
- Utilize community resources, in-home teaching, and supportive problem solving to help families meet the goals of their nurturing plans
- Advocate for and act as a liaison for families with existing community services and agencies, which may include routine translation and interpretation
- Complete documentation as required by Family Strengthening program and Yolo County Child Welfare Services

CHARACTERISTICS & SKILLS FOR A CANDIDATE TO SUCCEED IN THE ROLE

Core Characteristics

- **Collaboration:** someone who is flexible and open to different ideas, perspectives, and experiences and understand the power of working together as a team
- **Integrity:** someone who takes responsibility for their actions, is able to set clear expectations of what they can bring to the table and has respect for those they work with
- **Compassion:** someone who is an active listener and shows empathy for the diverse communities we serve
- **Inclusion & Equity:** someone who is self-aware and is motivated to reduce barriers for communities whose voices are often silenced and
- **Development:** someone who is curious and open to feedback to ensure not only personal growth but overall team success

Must Have Skills

- Basic working knowledge of computer software
- Must have valid driver's license and use of own car is required as well as auto insurance
- Must be available to work weekends and evenings to meet family schedules
- Effective written and oral communication skills
- Excellent organizational skills with the ability to prioritize assignments
- Must be able to work with culturally diverse populations and can relate to people with respect for their individuality
- Maturity and experience working successfully with young children and their families

Nice to Have Skills

- English/Spanish bilingual ability to speak, write, read and translate is preferred
- Familiarity with Yolo County is a plus
- Understanding of or experience with the [5 protective factors](#)
- Understanding of or experience with [trauma informed care](#)
- Knowledge of child welfare system, educational system, and issues that affect families

Essential Physical Requirements

Candidates must be able to perform tasks which involve the ability to exert light physical effort in sedentary to light work daily as well as be able to lift up to 15lbs. if needed. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the role.

Experience & Educational Background

Candidates must have at least 4 years' experience in Social Work or related field or have a Bachelor's degree or above in Social Work, Sociology or Psychology.

REQUIRED FOR EMPLOYMENT

Vaccinations

At YCCA the health and safety of our people is our number one priority. That's why all offers of employment are contingent on the candidate showing proof of being fully vaccinated against Covid 19 to pass the pre-employment requirements.

County or State Required Documentation

Due to the nature of this role a successful fingerprint and background check is required. You must also be at least 18 years of age and a U.S. citizen or lawful permanent resident.

OUR COMMITMENT TO DIVERSITY, EQUITY & INCLUSION

At Yolo County Children's Alliance, a diverse, inclusive, and equitable workplace is one where all employees and volunteers, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, education or disability, feels valued and respected. We are committed to a nondiscriminatory approach and provide equal opportunity for employment and advancement in all our departments, programs, and worksites. We respect and value diverse life experiences and heritages and ensure that all voices are valued and heard.

We're committed to modeling diversity and inclusion for our industry sector, and to maintaining an inclusive environment with equitable treatment for all. Please [click here](#) to view our full DEI policy.

TO APPLY

Please submit an email with your resume, a list of current references and a cover letter, as separate attachments to: YCCAjobs@gmail.com. Write "Parent Support Specialist" in the subject line of your email. Your resume, references and cover letter must all be received, as attachments, in order to be considered.

ABOUT YOLO COUNTY CHILDREN'S ALLIANCE

The Yolo County Children's Alliance was established in 2002 by a resolution of the Yolo County Board of Supervisors as a way of addressing several community concerns that impact children and their families. The mission of the Yolo County Children's Alliance is to assess, coordinate and act to strengthen and support the continuum of prevention and intervention services and resources for children, youth and their families. We Are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, national origin, age, sexual orientation, marital or veteran status, physical or mental disabilities, or any other legally protected status.

YOLO COUNTY CHILDREN'S ALLIANCE
& CHILD ABUSE PREVENTION COUNCIL

www.yolokids.org



ACKNOWLEDGEMENT

I have read the contents for the Parent Support Specialist job description and understand this document is not a contract for employment. I also understand that this job description lists typical examples of work and is not intended to include every job duty and responsibility specific to this position. I understand I may be required to perform other related duties not listed in the job description provided that such duties are characteristic of the position.

Further, I understand that if hired, my employment with the Yolo County Childrens Alliance is at-will, and that I or the organization may terminate my employment at any time with or without cause or notice.

Employee Signature

Date

YCCA Representative

Date